CP22 [Pin. 1/2011]



# LEMBAGA HASIL DALAM NEGERI MALAYSIA

# PEMBERITAHUAN PEKERJA BARU

#### **NOTIFICATION OF NEW EMPLOYEE**

[SUBSEKSYEN 83(2) AKTA CUKAI PENDAPATAN 1967]

*[SUBSECTION 83(2) OF THE INCOME TAX ACT 1967]*

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| **Borang Ini Hendaklah Dikembalikan Ke Mana-Mana Cawangan Lembaga Hasil Dalam Negeri Malaysia Di Mana Pekerja**  **Menjalankan Pekerjaan** **This Form Is To Be Sent To Any Branch of Lembaga Hasil Dalam Negeri Malaysia Where The Employee Is Exercising The Employment** |

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| No. Majikan  *Employer’s No.*   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | E |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  | - |  |  |  |  |  |  |  |  |   No. Telefon Majikan  *Employer’s Telephone No.*  Daripada / *From*  *.......................................................................................................................*  *......................................................................................................................*  *.......................................................................................................................* |

Kepada /*To*

Lembaga Hasil Dalam Negeri Malaysia

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| **BUTIR-BUTIR PEKERJA BARU / PARTICULARS OF NEW EMPLOYEE** | |
| |  |  | | --- | --- | | Nama Penuh Full Name |  |  |  |  | | --- | --- | | Jenis Pekerjaan Nature of Employment |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | Tarikh Permulaan Pekerjaan Sekarang  *Commencement Date of Current Employment* |  |  | |  |  | |  | |  |  | |  | |  |  | |  |  |  | | | |  |  |  |  | | --- | --- | | Tempoh Pekerjaan Yang Dijangkakan Expected Duration of Employment |  |   Alamat Kediaman Sekarang */ Current Residential Address*   |  | | --- | |  | |  | |  | |  | |  |   Alamat Surat-menyurat Sekarang / *Current Correspondence Address*   |  | | --- | |  | |  | |  | |  | |  |  |  |  | | --- | --- | |  | Tandakan “X” jika alamat surat-menyurat di atas adalah alamat ejen cukai  *Enter “X” if the above correspondence address belongs to a tax agent* | | |  |  |  | | --- | --- | --- | | No. Cukai Pendapatan \*  *Income Tax No.\** | |  | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   No. Kad Pengenalan / Polis / Tentera / Pasport \*  *Identity Card / Police / Army / Passport No.\** | |  | | |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |   No. Imigresen / *Immigration No.*   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |   Tarikh Lahir Taraf Perkahwinan  *Date of Birth Marital Status*   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  | | |  | | Bilangan anak-anak di bawah umur 18 tahun No. of children below18 years of age |  |  | |
| Jika berkahwin, nyatakan:  *If married, state:*  (a) Nama Penuh Suami */* Isteri *Full Name of Husband / Wife*   |  | | --- | |  |   (b) No. Kad Pengenalan / Polis / Tentera / Pasport Suami / Isteri \*  *Husband’s / Wife’s Identity Card / Police / Army / Passport No.\**   |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |   (c) No. Cukai Pendapatan Suami / Isteri \*  Husband’s / Wife’s *Income Tax No.\**   |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   Nota: \* Bagi warganegara Malaysia yang mempunyai Mykad, hanya No. Mykad sahaja perlu diisi. / *Note: \* For a Malaysian citizen who has Mykad, only the MyKad No. need to be filled.* |
| **TERMA-TERMA PENGGAJIAN /** TERMS OF EMPLOYMENT | |
| |  |  | | --- | --- | | (a) Kadar Saraan Tetap Sebulan / *Monthly Rate of Fixed Remuneration* | RM | | (b) Kadar elaun tunai seperti cukai ditanggung oleh majikan, elaun sara hidup atau elaun tetap yang lain dan kadar elaun berupa barangan seperti rumah kediaman, pakaian, dsb  *Monthly rate of cash allowances e.g. tax borne by the employer, cost of living allowance or other fixed allowances and rate of allowances-in-kind e.g. residence, food, clothing, etc.* | | |  | | |  | | |  | | | (c) Emolumen tidak tetap yang beliau berhak (nyatakan perihalnya) dan tarikh jumlah bayaran akan diketahui  *Fluctuating emoluments to which he may be entitled (state the details) and the date when the amount will be known* | | |  | | | |
| |  |  | | --- | --- | | Nama dan alamat majikan yang dahulu di Malaysia Name and address of previous employer in Malaysia |  | |  | |  |  | | |
| Tandatangan Majikan / *Employer’s Signature* ………………………………………………  Nama / *Name* ………………………………………………  Jawatan / *Designation* ……………………………………..……….  Tarikh / *Date*……………………………………………… | |